

**District Name:** \_\_\_\_\_

**Your Name:** \_\_\_\_\_

**Note Taking Guide**

1. What was the problem? OR What motivated the district to conduct the study?
2. What data was used to identify the problem and take action? If none used, why did the district target the problem?
3. What was implemented to address the problem?
4. How did the district determine what intervention would be implemented?
5. How did/will the district monitor the effects of their efforts?

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